

How do I,,,?

Insert the Paragraph Symbol ¶

Find the Copyright Information

Searching for section or paragraph headings in iPreach

iPreach Examples: MLA format

Directions for Inserting the Paragraph Symbol ¶ using Microsoft Office Word 2007 into an "In-Text" Citation

Step One: Place the cursor on the Word Document where you want the paragraph symbol to appear.

Step Two: Click on "**Insert**" in the toolbar on top of the Word document.

Step Three: Click on "**Symbol**" on the far right hand side of the ribbon.

Step Four: Click on "**More Symbols.**"

Step Five: Click on the down arrow next to the "**Font**" box and select (**normal text**).

Step Six: Click on the ¶ symbol and click "**Insert.**"

Step Seven: Click "**Close.**"

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How to Find the Copyright Information

Instructions:

Click on the folder containing the book you are seeking

Continue clicking on the folder until you find your book

Click on the folder containing the book

The Copyright Information will automatically appear

OR

Click on the underlined Copyright Information

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Exceptions:

The Interpreter's Bible

Note: The first two steps are the same as above.

Click on the first folder – *General Articles on the Interpreter's Bible*

Click on the underlined Introduction (not the folder)

Click on the underlined Copyright Information

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Basic Bible Commentary

Note: The first two steps are the same as example one.

Click on a subject or title folder i.e. *Law or Gospels*

Click on the underlined Volume i.e. Volume 1 GENESIS

Click on the underlined Copyright Information **in the first volume**

*Note: The author(s) and publishing information for each volume is available in the other underlined Volumes i.e. Volume 3 NUMBERS AND DEUTERONOMY

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The New Testament in Context Series

Click on the *Biblical Reference* Folder

Click on the folder labeled *The New Testament in Context Series*

For each title in the series, click on the folder next to the title of the book i.e.

Church and Community in Crisis: Matthew

Click on the underlined title next to the folder i.e. Church and Community in Crisis: Matthew

Click on the underlined Copyright Information

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How to Search for Section or Paragraph headings in iPreach

Suggestion: Use quotation marks around the section or paragraph heading to narrow your search i.e. "God's People in Christ." For longer sections or paragraphs, you might want to use ellipses "God's People in Christ...."

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***iPreach Examples: MLA Format**

(based on the MLA Handbook for Writers of Research Papers, 6th ed.).

*The following in-text citation examples are based on the criteria required by the Biblical Studies Department – author's last name, section or paragraph heading, and paragraph number.

The New Interpreter's Bible
Interpretation Commentary
Abingdon Old Testament Commentaries
Abingdon New Testament Commentary
Daily Study Bible
Believer's Church Bible Commentary
Westminster Bible Companion
The Old Testament Library
Interpreting Biblical Texts
The Interpreter's Bible
Basic Bible Commentary
Biblical Criticism
Introduction to the Gospels
Introduction to the New Testament
Introduction to Psalms
Jesus and the Land Series

Abingdon Dictionary of Theology
Dictionary of Biblical Interpretation
Dictionary of Liturgical Terms
Dictionary of Pastoral Care and
Counseling
Handbook of Denominations in the
United States, 12th Edition
Interpreter's Dictionary of the Bible
Interpreter's One Volume Commentary
Westminster Dictionary of Theology
Westminster Dictionary of
Theological Terms
OT Writings
NT Writings
The New Testament in Context
The New Testament: Its Background
Growth, and Content

Primary Sources

The New Interpreter's Bible

Example One:

Wright, N. T. "The Letter to the Romans." The New Interpreter's Bible Commentary. Vol. 10. Nashville: Abingdon Press, 2002. 12 vols. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Section or Paragraph Heading, Paragraph Sample –

(Wright, God's People In Christ, ¶ 4).

Example Two:

Sampley, J. Paul. "The Second Letter to the Corinthians." The New Interpreter's Bible Commentary. Vol. 11. Nashville: Abingdon Press, 2000. 12 vols. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Sampley, Paul's Opponents at Corinth, ¶ 3).

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Interpretation

Example One:

Hare, Douglas R.A. Matthew. Interpretation: A Bible Commentary for Teaching and Preaching. Louisville, Kentucky: John Knox Press, 1993. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Hare, Conflict in Jerusalem, ¶ 4).

Example Two:

Hays, Richard B. First Corinthians. Interpretation: A Bible Commentary for Teaching and Preaching. Louisville, Kentucky: John Knox Press, 1997. iPreach. Cokesbury.

Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Hays, A Call for Unity, ¶ 5).

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Abingdon Old Testament Commentaries

Brueggemann, Walter. Deuteronomy. Abingdon Old Testament Commentaries. n.v. Nashville: Abingdon Press, 2001. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Brueggemann, A Land Watched Over (11:1-32), ¶ 6).

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Abingdon New Testament Commentary

Keck, E. Leander. Romans. Abingdon Old Testament Commentaries. n.v. Nashville: Abingdon Press, 1998. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Keck, The Messenger: Between Past and Future (15:14-33), ¶ 3).

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Barclays. A Daily Study Bible

Example One:

Barclay, William. The Gospel of Luke. A Daily Study Bible. Philadelphia Press, 1956. 18 vols. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Barclay, A Father's Joy, ¶ 4).

Example Two:

Barclay, William. The Letter to the Romans. A Daily Study Bible. Philadelphia Press, 1975. 18 vols. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Barclay, The Wrath of God, ¶ 10).

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Believer's Church Bible Commentary

Shillington, V. George. 2 Corinthians. Believer's Church Commentary. Scottsdale, PA.: Herald Press, 1998. n.v. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Shillington, Overview of Paul's Relations, ¶ 2).

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Westminster Bible Companion

Bartlett, David L. Romans. Westminster Bible Companion. Louisville: Westminster John Knox Press, 1995. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Bartlett, Salutation and Thanksgiving (Romans 1:1–17), ¶ 3).

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The Old Testament Library

Mays, James Luther. The Book of Amos. The Old Testament Library. Philadelphia: The Westminster John Press, 1969. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Mays, Period and Person, ¶ 3).

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Interpreting Biblical Texts

Juel, Donald H. The Gospel of Mark. Interpreting Biblical Texts. Nashville: Abingdon Press, 1999. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Juel, Chapter 3--Who Is God, ¶ 2).

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Interpreter's Bible Commentary (IB)

Example One:

Rylaardsdam, J. Coert. "The Book of Exodus, Exegesis." The Interpreter's Bible. Vol. 1. New York: Abingdon Press, 1952. 12 vols. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 13 Nov. 2006.

In Text Citation – Author, Subtitles, Paragraph Sample -

(Rylaardsdam, God Provides for a Leader, ¶ 1).

Example Two:

Knox, John. "The Book of Romans, Introduction and Exegesis." The Interpreter's Bible. Vol. 9. New York: Abingdon Press, 1952. 12 vols. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 9 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample -

(Knox, VII. Argument and Outline, ¶ 1).

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Basic Bible Commentary

Masden, Normal P. "John." Basic Bible Commentary. Vol. 20. Nashville: Abingdon Press,

1988. 29 vols. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Masden, The People Behind John's Gospel, ¶ 2).

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Secondary Sources

Biblical Criticism

Fant, Clyde E., Donald W. Musser, and Mitchell G. Reddish. Introduction to the Bible.

Nashville: Abingdon Press, 2001. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Fant, Musser, and Reddish, The Roots of Western Civilization, ¶ 3).

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Introduction to the Gospels

Reddish, Mitchell Glenn. An Introduction to the Gospels. Nashville: Abingdon Press, 1997.

iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Reddish, The Gospel Of Luke, Social Setting, ¶ 2),

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Introduction to the New Testament

Kummel, Werner. Georg. Introduction to the Old Testament. Nashville: Abingdon Press, 1975.

iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Kummel, Part Two The Formation of the Canon, ¶ 1).

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Introduction to Psalms

McCann, J. Clinton. A Theological Introduction to the Book of Psalms: The Psalms as Torah.

Nashville: Abingdon Press, 1993. iPreach. Cokesbury. Warner Southern College

Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(McCann, Chapter 1: The Psalms as Torah, Then and Now, ¶ 1).

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Jesus and the Land

Page, Charles R. Jesus and the Land. Nashville: Abingdon Press, 1995. iPreach.

Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales,

FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Page, Chapter Three --The Galilean Ministry, ¶ 4).

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Abingdon Dictionary of Theology

Musser, Donald W. and Joseph L. Price, eds. Abingdon Dictionary of Theology. Nashville:

Abingdon Press, 1996. iPreach. Cokesbury. Warner Southern College Pontious

Learning Resource Center, Lake Wales, FL. 28 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Musser and Price, Karl Barth 1886-1968, Life and Career, ¶ 3).

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Dictionary of Biblical Interpretation

Best, E. "Barclay, William (1907-78)." Dictionary of Biblical Interpretation. Ed. John H. Hayes.

Nashville: Abingdon Press, 1999. iPreach. Cokesbury. Warner Southern College

Pontious Learning Resource Center, Lake Wales, FL. 28 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Best, ¶ 2).

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Dictionary of Liturgical Terms

Pfatteicher, Philip H. "Communion." Dictionary of Liturgical Terms. Harrisburg: Trinity Press International, 1991. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 28 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Pratteiche).

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Dictionary of Pastoral Care and Counseling

Clement, P.W. "Behavior." Dictionary of Pastoral Care and Counseling. Ed. Rodney J. Hunter. Nashville: Abingdon Press, 1996. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 28 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Clement, ¶ 2).

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Handbook of Denominations in the United States

Atwood, Craig D., Samuel S. Hill, and Frank S. Mead. "Christianity." Handbook of Denominations in the United States. 12th Ed. Nashville: Abingdon Press, 2006. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 28 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Atwood, Hill, and Mead, ¶ 5).

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Interpreter's Dictionary of the Bible

Example One:

Beare, F.W. "Romans, Letter to the." The Interpreter's Dictionary of the Bible. Vol. 4. New York: Abingdon Press, 1962. 4 vols. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Beare, Authenticity and Integrity, ¶ 4).

Example Two:

Sanders, J. N. "John, Gospel of." The Interpreter's Dictionary of the Bible. Vol. 2. New York: Abingdon Press, 1962. 4 vols. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 12 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Sanders, ¶ 2).

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Interpreter's One Volume Commentary

Kraft, Charles. "The Book of Amos." Interpreter's One Volume Commentary. Ed. Charles M. Laymon. Nashville: Abingdon Press, 1971. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 28 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Kraft, B. Oracle on Israel (2:6-16), ¶ 3).

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Westminster Dictionary of Theology

Williams, Rowan. "Ascension of Christ." Westminster Dictionary of Theology. Eds. Alan Richardson and John Bowden. Philadelphia: The Westminster Press, 1983. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 28 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(Williams, ¶ 6).

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Westminster Dictionary of Theological Terms

McKim, Donald K. "Baptism, Jesus'." Westminster Dictionary of Theological Terms. Louisville: Westminster John Knox Press, 1996. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 28 Jan. 2007.

In Text Citation – Author, Subtitles, Paragraph Sample –

(McKim).

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OT Writings

Efird, James.M. "Genesis." The Old Testament Writings: History, Literature, and Interpretation. Atlanta: John Knox Press, 1982. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 28 Jan. 2007

In Text Citation – Author, Subtitles, Paragraph Sample –

(Efird, ¶ 8).

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NT Writings

Efird, James M. "The Gospel of Matthew." The New Testament Writings: History, Literature, and Interpretation. Atlanta, John Knox Press, 1980. iPreach. Cokesbury. Warner Southern College Pontious Learning Resource Center, Lake Wales, FL. 28 Jan. 2007

In Text Citation – Author, Subtitles, Paragraph Sample –

(Efird, ¶ 7).

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The New Testament in Context Series

Kee, Howard Clark. "To Every Nation Under Heaven: The Acts of the Apostles." The New Testament in Context Series. Eds. Howard Clark Kee and J. Andrew Overman. Valley

Forge: Trinity Press International, 1997. iPreach. Cokesbury. Warner Southern College
Pontious Learning Resource Center, Lake Wales, FL. 28 Jan. 2007

In Text Citation – Author, Subtitles, Paragraph Sample –

(Kee, 9:1–19a: The Conversion of Saul, ¶ 2).

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The New Testament: Its Background, Growth, and Content

Metzger, Bruce M. The New Testament: Its Background, Growth, and Content. 3rd ed.

Nashville: Abingdon Press, 2003. iPreach. Cokesbury. Warner Southern College
Pontious Learning Resource Center, Lake Wales, FL. 28 Jan. 2007

In Text Citation – Author, Subtitles, Paragraph Sample –

(Metzger, The Roman Provincial System, ¶ 7).

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