



# 2020-2021 V1 Verification Worksheet Dependent Student

# V1

Your 2020–2021 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. The law states that before awarding Federal Student Aid, we must ask you to confirm the information reported on your FAFSA. To verify that you provided correct information, the Student Financial Services Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected.

You must complete and sign this worksheet, attach any required documents and submit the form and other required documents to the Student Financial Services Office at Warner University. Student Financial Services may ask for additional information. If you have questions about Verification, contact Student Financial Services at (863) 638-7202 as soon as possible so that your financial aid will not be delayed.

**DO NOT LEAVE BLANK - READ AND COMPLETE ALL SECTIONS!**

## 1. Student Information

Last Name

First Name

M.I.

SSN

## 2. Family Information

In the table below, include:

- Yourself, even if you don't live with your parent(s).
- Your parent(s) (including a stepparent).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2020, through June 30, 2021, or if the other children would be required to provide parental information if they were completing a FAFSA for 2020-2021. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2021.

Include the name of the college for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2020, and June 30, 2021. *If more space is needed, attach a separate page with the student's name and Social Security Number at the top.*

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time?
		self	Warner University	

### 3. 2018 Income Information

Check only one box for Student AND only one for Parent.

*If it is confirmed that IRS data was not used as indicated, the student's file will be considered incomplete and could delay processing of financial aid.*

#### Student

- I used the IRS Data Retrieval Tool (DRT) on my FAFSA.
  - Important Note: if you used the DRT and later changed the information, you must submit a Tax Return Transcript.
- I corrected my FAFSA and used the DRT. You must attach the FAFSA Confirmation page.
- I am attaching my **2018 IRS Tax Return Transcript** or signed 2018 – 1040 form.
- I filed an amended 2018 Tax Return or have filed for an extension. Contact the Student Financial Services office for additional steps.
- I did not file a 2018 Tax Return **AND** I am not required to file a Tax Return. If you select this option, list all your employer(s) and income earned below **AND** attach W-2 form(s).

Employer	Earnings/Income

- I did not file a 2018 Tax Return and did not have earnings in 2018.

#### Parent

- I used the IRS Data Retrieval Tool (DRT) on my FAFSA.
  - Important Note: if you used the DRT and later changed the information, you must submit a Tax Return Transcript.
- I am attaching my **2018 IRS Tax Return Transcript** or **Signed 1040 form**.
- I filed an amended 2018 Tax Return or have filed for an extension. Contact the Student Financial Services office for additional steps.
- I did not file a 2018 Tax Return **AND** I am not required to file a Tax Return. If you select this option, list all your employer(s) and income earned below **AND** attach W-2 form(s).

Employer	Earnings/Income

- I did not file a 2018 Tax Return and did not have earnings in 2018.

- Non-filers (parent) must complete the 4506-T form and request Verification of Non filing (check box #7 on 4506-T) for 01/01/2018-12/31/2018. Note: ALL non-filers must secure this documentation. Also, include a written statement of total amount of any received government assistance and/or bills paid on your behalf in 2018.

There are 3 ways to obtain your IRS Tax Return Transcript\*

1. Call 1-800-908-9946. Make sure to request a **Tax Return Transcript** not an account transcript
2. Go to [www.irs.gov](http://www.irs.gov) and click on the "Order a Return or Account Transcript" link
3. Go to your local IRS office

Be aware that option 1 and 2 can take up to 10 business days for the transcript to arrive which may delay the student's ability to complete their file by the deadline.

*\*You will need the Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when the 2018 IRS tax return was filed). It takes up to two weeks for IRS income information to be available for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers.*

For a faster alternative to requesting the IRS Tax Return Transcript, you can correct your FAFSA online by going to [www.fafsa.gov](http://www.fafsa.gov) and using the IRS Data Retrieval Tool (DRT). If you use the DRT, and change the information, you must submit a Tax Return Transcript.

### 4. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date. By signing below, I authorize Warner University to make any necessary corrections to FAFSA.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

Do not mail this worksheet to the U.S. Department of Education.  
 Submit this worksheet to the Student Financial Services office at Warner University.  
 Warner University, Student Financial Services, 13895 Highway 27, Lake Wales, FL 33859  
 Phone: (800) 949-7248; (863) 638-7202 FAX: (863) 638-7603