

WARNER UNIVERSITY

Spring Commencement Ceremony

Save the Dates



Commencement Ceremony

When: Saturday, April 24, 2021 at 9AM, Graduate Check-in at 8

Where: On the Warner University Campus, in the courtyard between the Pontious Learning Resource Center and the Rigel Student Center.

All individuals attending must have their temperature checked, must have a temperature below 100.4 degrees, must not exhibit any symptoms of COVID-19, and must wear a mask.

Grad Fair/Cap & Gown Pick-Up Event

When: Tuesday April 13, 2021 drop in between 12 PM to 6PM

Where: North Lobby of the Rigel Student Center

Grad Fair/Cap & Gown Pick up is a come-and-go event for all students participating in the commencement ceremony. Associate, Bachelor's, and Master's graduates will pick up caps, gowns, & tassels. Please make every effort to attend Grad Fair.

Guest tickets (2 per graduate) will be distributed at the Grad Fair/Cap & Gown Pick-up Event. Florida residents who live within two (2) hours of campus must pick up their regalia and tickets in person.

Immediately after the Grad Fair event, the Bookstore can arrange to ship regalia and tickets to students who reside more than 2 hours from campus. Contact 2083mgr@follett.com to confirm shipping address on or immediately after the Grad Fair event.

Spring 2021 Commencement

Date and Time: The ceremony will be held on April 24, 2021, in the courtyard between the Pontious Learning Resource Center and the Rigel Student Center. The ceremony will begin at 9:00 a.m.

Caps and Gowns: Sizing for regalia is collected on the [Application for Graduation](#).

The Grad Fair/Cap & Gown Pick-up: An event for participants to pick up caps/gowns/tassels and guest tickets. The Grad Fair will be held on Tuesday, April 13, 2021, from 12-6 p.m. in the North Lobby of the Rigel Student Center. This is a come-and-go event.

Graduation Announcements: Custom announcements can be ordered at www.jostens.com

Guests: Based on anticipated participation and available seating, two (2) Guest Tickets will be provided per graduate.

Local Accommodations: Area hotels/motels and restaurants can be located at the Lake Wales Chamber of Commerce website (<https://business.lakewaleschamber.com/list/>) or at Lake Wales Area Chamber of Commerce, 340 West Central Avenue, P.O. Box 191, Lake Wales, FL 33859-0191. Phone (863) 676-3445 / Fax (863) 676-3446. E-mail: lwacc@worldnet.att.net.

The Day of Commencement

Reporting and Assembly: Graduates should report to the Breezeway of the Dr. H. Darrel Darby Building. Bring only the cap and gown—leave personal belongings (phone, purse, cameras, etc.) with your guests. You will be given a name card and asked to find your position in line. During the ceremony, graduates will hand their cards to the announcer as they step onto the stage for their name to be announced. If the name is difficult to pronounce, please write a phonetic spelling on the card or whisper the pronunciation to the announcer prior to the announcement of the name.

Live Broadcast: Guests who are unable to travel can watch the broadcast of the ceremony online at www.warner.edu (homepage). This broadcast will be available at the same time as the ceremony on campus.

Academic Attire: Tassels are to be worn at the right temple. Men are to remove their caps during the opening prayer, but the cap is worn during the conferral of the degree and while receiving the diploma folder from the President. Please wear the cap and gown with dignity and no distracting items pinned on them. The University reserves the right to prohibit mortar-board decorations that it deems overly elaborate or inappropriate. Graduates should wear a solid black mask.

Dress Code for Graduates: Graduates are asked to dress if they were going to a professional job interview. Consider wearing comfortable flat shoes.

Latin Honor Cords: Bachelor candidates who qualify for Latin honors status (Cum Laude 3.5-3.69 GPA, Magna Cum Laude 3.70-3.89 GPA or Summa Cum Laude 3.9-4.0 GPA) and Master candidates who qualify for Distinction (4.0 GPA) will receive honor cords at the Grad Fair. Honors status will be printed in the program but will not be announced in the ceremony. Due to time limitations, the printed honors status is based on records as of the end of the

previous semester or term. Final honors status will be based on all courses and grades and will be printed on the diploma. Latin Honors are not recognized at the Associate level.

Honor Society Cords: Undergraduates may wear cords or ribbons from university academic honor societies in which they hold membership. These should be worn in the same manner as those for the Latin honors noted above. Only authorized and registered honor societies may provide honor cords.

Processional: Graduates will assemble in the Breezeway of the Dr. H. Darrel Darby Academic Building and line up for the commencement procession by degree. Master degree candidates will be first in line, Bachelor candidates will be next, and Associate candidates will follow. Attendants will lead the procession for the ceremony. The processional will begin promptly at 9 a.m.

Photos: All seating at the ceremony allows for a good view of the stage. We ask that guests take photos from their seats only.

Diplomas: The University will mail diplomas approximately 6–8 weeks after the semester. All grades and official transcripts must be received and all financial matters cleared before the degree is posted on the transcript and the diploma is mailed.

Recessional: After the ceremony, the platform party, faculty, and graduates will recess. Guests will remain in their seats until the recessional is complete.

In Case of Inclement Weather: If the weather proves to be inclement and we cannot have the ceremony outside as planned, we have a contingency agenda.

COVID-19: Our priority is the health and safety of our students, staff, faculty, and guests. Upon arrival to campus, you and your party will be asked a few questions to determine your health status due to COVID-19. **Temperature** screens will also be done for everyone in the car at the guard gate. Anyone displaying a temperature of 100.4 degrees or higher (after two temperature retakes) will not be allowed entry, nor will those in their party. We encourage you to check the temperatures of yourself and your party prior to leaving home as an extra layer of precaution. After a temperature check, you and everyone in your party (those above age 3) will be required to wear a mask. You will need to wear masks over your nose and mouth at all times indoors and outdoors.

Frequently Asked Questions

Do my guests need tickets? All candidates for graduation are encouraged to invite their family and friends to help them celebrate this significant milestone and momentous occasion. Undergraduate and Graduate students registered to participate in commencement by the registration deadline will receive **a total of (2) tickets**. This set number is based on anticipated participation and available seating. All family and other guests over the age of three must have a commencement ticket to attend the ceremony. Seating is general admission.

How can I receive my Cap and Gown? Caps/Gowns will be available for pick up during the Grad Fair/Cap & Gown Pick-up event on April 13 from 12–6 PM.

If I am unable to attend the Grad Fair, how can I receive my Cap and Gown and Tickets?

You have several options:

- You may send a friend or family member to the Grad Fair on April 13th or to the campus bookstore April 14–23. You must email your written permission to 2083mgr@follett.com from your Warner email address and include the name of the person picking up the cap, gown, and tickets.
- You may pick your cap, gown, and tickets up from the campus bookstore during business hours April 14–23.
- The Bookstore can arrange to ship regalia (and tickets) to students who reside more than 2 hours from campus. Contact 2083mgr@follett.com to confirm your shipping address on or immediately after the Grad Fair event. Regalia and tickets will be shipped after the Grad Fair event.

How much do my cap and gown cost? The cost for regalia is included in your graduation fee. You do not need to bring money with you to the Grad Fair unless you intend to purchase graduation accessories, announcements, frames, or a class ring from Jostens. Jostens will have rings at a discount on the day of the Grad Fair only.

How do I pay my graduation fee? Your graduation fee will be assessed to your Student Account in the amount of \$75 for undergraduates and \$150 for graduate students. If you have not done so, please view your Billing Statement on ROAR and use the “make a payment link” on ROAR or contact the Business Office at (863) 638-7216 to arrange for payment. The graduation fee is assessed whether or not a student attends the graduation ceremony.

What cap and gown sizes are available? Gowns are sized by height and weight. Caps are constructed with elastic bands so they are one-size-fits-all.

I have a cap and gown from high school or previous college graduation. Can I wear an old cap and gown? Summer 2019, Fall 2019, and Spring 2020 grads must use their WU Regalia previously provided. Caps and Gowns are customized with the Warner University emblem. Other regalia will not be permitted.

What is the recommended wording for announcements?

The President, Faculty, and Graduating Class of Warner University announce that

[Student Name]

is a candidate for the degree of [Degree]

in [Major]

Saturday morning, [Month Day Year] nine o'clock

Pontious Learning Resource Center Courtyard

Warner University

Lake Wales, Florida

What do I need to do if I am unable to attend the commencement ceremony? On your graduation application, you were asked to indicate whether you planned to attend the commencement ceremony or not. If you are not attending, you will still receive announcements about graduation and diplomas. If your intentions change and you would like to attend, please inform the Registrar at once by emailing registrar@warner.edu.

When will I receive my Diploma?

Degrees will be conferred after all final grades are posted. Diplomas will be mailed to students 6–8 weeks after the semester ends, once financial obligations have been met.

When will my degree be posted on my official Transcript?

After all final grades are posted by faculty, the Registrar's Office begins the process of reviewing audits and posting degrees on official transcripts. If you need an official transcript sent to a grad school or employer, transcripts may be ordered via www.getmytranscript.com. Please select the option "Hold for Degree Posting" so that we know not to send your transcript prematurely. All financial obligations must be met before official transcripts can be released.

I have more questions. Who should I contact? Please call the Registrar's Office at (863) 638-7204 or email us at registrar@warner.edu.